The Association of Kent Veteran Golfers

The role of Club Representative

Our Association is run by volunteers. We currently have c.600 members based at 32 Kent golf clubs. We play all our matches from the Yellow middle tees (Men) and Red forward tees, or equivalent (Women). Dress code is Jacket & Club tie or 'smart casual' at each player's choice.

Each club elects a member as their Representative (the Rep) to be responsible for the administration of AKVG affairs within that club. This role is of vital importance to our Association, for without our Reps it would be impossible to organise our activities throughout the County.

In recognition of their highly valued contributions to the Association, all Reps are invited to play in an exclusive annual competition for the Representatives' Decanter, followed by a meal and a briefing meeting and Q & A session with members of the Committee.

The Club Rep's Routines:

1) Each autumn the Club Rep will receive from the Membership Secretary a copy of the most recent membership list at that club and an appropriate number of new membership cards.
2) The Association's year end is 31st December and the annual subscription, currently £5pa, is due in January (no later than the 31st). The Rep forwards all fees in one payment by BACS to AKVG; sort code 40-25-25; account # 51678914; adding the reference: [members]-[your club].
3) The Club Rep collects the membership fees, updates the membership list, including CDH numbers, and returns the list to the Membership Sec [who is jeffrey@silvertrees19.plus.com] who updates the master database and returns the club's updated list. The Club Rep gives each of their members a card, showing name and CDH number.
4) 4 to 5 weeks before a match each Club Rep will receive by email the entry letter showing the entry fee, payment details and deadline date. The Club Rep is asked to publicise this letter to club members by email or via the club's Vets noticeboard and invite players to sign up.
5) A few days before the deadline date the Club Rep will email their players' names to the Registration Manager (terrywcompsakvg@yahoo.com) and indicate any pairing preferences. Then, by the deadline date, the Club Rep will remit the entry fees in one payment by BACS (details as at 2 above), adding the reference: [your club]-[venue name].
6) Approx 2 weeks before each event the Club Rep will receive by email the "Order of play" in the form of a spreadsheet– also published on our website (https://www.akvg.com) under the Fixtures tab. This will detail the playing names of their members, starting times and tee numbers. The Representative will forward the spreadsheet to all players attending the upcoming fixture.
7) When an AKVG match is arranged at a Reps own club they shall assist by recruiting helpers as Starters/Marshalls, advising any special course conditions and checking on the day that Nearest the Pin markers are out.